

DUTY STATEMENT		
<b>CLASSIFICATION:</b> Planner II – EFS	<b>POSITION NUMBER:</b> 760-4756-060	<b>CBID:</b> R01
<b>WORKING TITLE:</b> Biologist	<b>DIVISION:</b> Siting, Transmission and Environmental Protection	
<b>DATE PREPARED:</b> October 3, 2012	<b>OFFICE/UNIT:</b> Environmental/Biology	
<b>KEY: (E) IS AN ESSENTIAL AND (M) IS A MARGINAL FUNCTION</b>		

**POSITION DESCRIPTION:** Under the general direction of the Biology Unit Senior, the Planner II-EFS is responsible for performing the more difficult and complex technical analyses assessing biological implications of energy resource utilization and electric power generation. The Planner II may also act as a working team leader over a group of technical specialists or, on the most complex projects, may work independently as a subject-matter expert to formulate and develop solutions to difficult problems.

**WORKING CONDITIONS:** The work is performed in an indoor office and/or meeting room settings involving sitting, standing, and/or walking. The work area is well lighted and ventilated. On occasion, the incumbent will be required to hike in remote areas and conduct biological field surveys. Travel is required to participate in workshops, hearings, outdoor power plant site visits, and biological field surveys that may consume up to 40 percent of the time. Additional hours beyond an 8-hour workday or 40-hour workweek may be required.

**DUTIES AND RESPONSIBILITIES:** While performing the duties described below, the Planner II will be required to:

- ☐ work independently and/or in a team environment;
- ☐ utilize a personal computer and appropriate Commission software such as word processing, electronic mail and Internet; and
- ☐ participate in and lead meetings with other staff and with other agencies.

The Planner II will:

- 35% Prepare independent assessments as a subject matter expert in the area of biological resources for power plant Applications for Certification and Small Power Plant Exemptions. Prepare final analyses for power plant applications/exemptions in the form of expert technical testimony and present the analyses at Commission hearings. Serve as technical quality control lead for contracted work that performs the above function. (E)
- 20% Evaluate compliance with conditions of certification related to biological resource technical areas for power plant facilities. Review and analyze amendments and project changes to previously approved power plants. (E)

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- 15% Identify, describe, and analyze biological issues related to electrical energy production and transmission facilities, alternative energy technologies, energy research and development, and Commission programs and policies. This includes the preparation of sections of initial studies, environmental impact reports, and Commission reports. (E)
- 5% Assume technical lead and training responsibilities for subordinate staff within the unit. (E)
- 5% Organize and conduct workshops and meetings concerning Commission projects, programs, and policies amongst and between staff, the utilities, other governmental agencies, private organizations and the public. (E)
- 5% Review the biological sections of Environmental Impact Reports submitted to the Commission and prepare assessments of those sections. (E)
- 5% Coordinate with biological resource protection and management agencies, environmental organizations, universities, special interest groups, and members of the general public to assure their input into Commission programs. (E)
- 5% Evaluate existing and proposed laws, ordinances, regulations, standards and policies pertinent to biological resource aspects of proposed energy facilities and Commission programs. (M)
- 5% Perform other duties as required consistent with the specifications of this classification. (M)

SIGNATURES	
I CERTIFY THAT I AM ABLE TO PERFORM, WITH OR WITHOUT THE ASSISTANCE OF A REASONABLE ACCOMMODATION, THE ESSENTIAL JOB DUTIES OF THIS POSITION.	
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Vacant Employee	Eric Knight Supervisor
Date	Date